

Terms of Reference for the engagement of Community Liaison Officers (CLOs)

Purpose: To periodically assist Campaign for Free Expression (CFE) in the coordination of activities on Freedom of Expression (FOE) and Access to Information (ATI) with Community-Based Organisations (CBOs)

Background

CFE seeks to engage the services of four Community Liaison Officers on a periodic basis to support the coordination and facilitation of activities with community-based organisations (CBOs) in Gauteng, Kwa Zulu Natal, North West, and Limpopo. Each CLO will be required to aid with coordinating activities in their respective province. The assignment will be undertaken under CFE's 'Together We Are Louder' project, that seeks to empower communities and help to bridge the inequality gap through building awareness around exercising the right to freedom of expression to hold leaders accountable.

The project aims to achieve the following objectives:

- To articulate and popularize the right to FOE and ATI amongst vulnerable and marginalised groups.
- To increase platforms for vulnerable and marginalised communities to share and receive information relevant for holding leaders accountable and demanding service delivery in ways alternative to protests.
- To strengthen the individual capacities of CBOs to engage in advocacy around the right to FOE and ATI and to incorporate it into their community projects.
- To address the censorship effects that flow from inequality in the digital age through advocacy and lobbying.

Deliverables

In consultation with CFE, the CLOs will:

- Compile and present a list of at least 20 operational CBOs in their respective province, capturing their names, contact details, contact persons, physical addresses, and websites (if available). The list should have a short background for each CBO, including the area of focus and beneficiaries of their programmes. Priority should be given to organisations representing people living with disabilities (PWDs), lesbian, gay, bisexual, transgender, intersex, queer/questioning, asexual (LGBTQIA) groups, environmental activists, and health workers.
- Facilitate communication between identified CBOs and CFE. This will include mobilizing CBOs' support and participation in CFE activities as and when necessary.
- Assist CFE in sourcing for meeting venues, caterers, and other services as required.

- Assist in moderating meetings or facilitating activities - including interpretation (where necessary).
- Oversee follow-up activities by organisations trained /capacitated by CFE to cascade skills and lessons learnt.
- Carry out any other reasonable tasks associated with the fulfillment of this assignment.

Skills and Competencies

The CLOs should have i) proven experience in mass mobilisation or community engagement ii) some level of knowledge of civil society in South Africa iii) work or academic experience in social justice issues iv) event coordination experience vi) recent experience doing similar work.

In response to this TOR, the CLOs are expected to submit:

1. Their Profile/CV (evidencing their relevant skills and qualifications)

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